



EL DORADO COUNTY EARLY CARE AND EDUCATION PLANNING COUNCIL

CARES Advisor Contract

This contract is made between El Dorado County Office of Education (EDCOE)/Early Care and Education Planning Council (LPC) and _____ ,
herein referred to as Advisor: (First & Last Name- Please Print)

Terms of Agreement

CARES Advisors will work with Participants and will have the assistance of the Child Development Training Consortium Regional Facilitator. Services under this agreement will be provided between August 1, 2007 – June 30, 2008. This agreement may be terminated with or without cause by either party within 10 days by written notice.

1. Advisor will make a minimum of quarterly contracts with participants.
2. Advisor will attend two CARES Advisory meetings conducted by the Regional Facilitator.
3. Advisor will assist Participants in writing their education plan and attaining placement on the Child Development Permit Matrix.
4. Advisor will review and process all required Participant documentation and submit them to LPC by each stated mandatory deadline. (Only Advisors can submit Participant Payment forms).
5. Advisor agrees not to disclose confidential Participant information, personnel information or financial information.
6. Advisor may not assign, transfer or subcontract work to be provided under this agreement.

Rate of Compensation

Advisors can expect two stipends of \$100 per participant. Stipends will be distributed on the schedule listed below pending receipt of required documentation.

2/2008 Stipend #1 - \$100.00 per participant

6/2008 Stipend #2 - \$100.00 per participant

CARES Advisor - Please Print

CARES Advisor Signature

Date

CARES Advisor Mailing Address

EDCOE/LPC Authorization

Date

* The Advisor shall act in an independent capacity and not as an employee of EDCOE. Advisors will receive a 1099 tax form each January during the CARES contract and will be responsible for claiming own taxes for payments received.

Copies to be retained by EDCOE (white), CARES Advisor (yellow), Participant (pink)